



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF BENGUET**  
 Wangal, La Trinidad, Benguet 2601

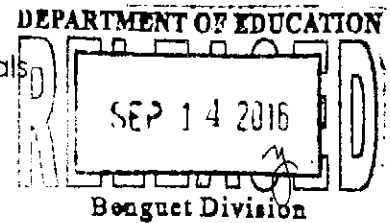


Office of the SDS: (074) 422-6570 (telefax); Administrative Office: (074) 422-3790; Accounting Office: (074) 422-7501;  
 Supply Office: (074) 424-2863; Lobby/Officer of the Day: (074) 422-2001

September 13, 2016

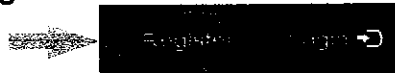
**Division Memorandum**  
 No. 168 s. 2016

**To:** Education Program Supervisors  
 Public Schools Division Supervisors and Coordinating Principals  
 Public Elementary and Secondary School Heads  
 Elementary and Secondary Teachers  
 Non-Teaching Personnel



**Subject: Registration in the DepEd LRMS Portal**

1. Instructional materials are the key support in the delivery of curriculum instruction inside the classroom to achieve educational goals of the department. Teachers are required to use quality learning resources to facilitate understanding of concepts and develop skills and competencies among learners.
2. Therefore, all Teachers and Teaching Related Personnel are advised to register online in the LRMS portal to access varied quality learning resources and use this facility as an avenue to share localized and indigenized materials through online distribution.
3. The following shall be followed to become a member of the LRMS portal:
  1. The personnel should have an active DepEd email account.
    - a. Please Refer DepEd Memo No. 227 s. 2012 if DepEd Email is not available.
  2. Go to <http://lrms.deped.gov.ph>
  3. At the homepage, click **Register**



4. Fill in the required information, then click **Register**  
 Create LRMS Account



Full Name \*  
 Name: Rogel Ray Lario

Email Address \*  
 raylario.rogel@gmail.com

Username \*  
 Ray Lario

Password \*  
 \*\*\*\*\*

Repeat Password \*  
 \*\*\*\*\*

Birthdate \*  
 02/24/2016

Gender \*  
 Male

Region \*  
 ICR

Municipality \*  
 CITY OF MANILA

belong to an indigenous group

I am a person with disability

I will not distribute the materials found in the portal for commercial distribution

I have read and agree to the LRMS Terms of Use

I'm not a robot

**Register**

CID/LR/Antionette/PDOII/



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5. Activate your account using the link sent to your e-mail



You are one step away from completing registration..

An email has been sent to [fenway1phi@gmail.com](mailto:fenway1phi@gmail.com). It contains an activation link you must click to activate your account.

— If you don't receive your verification message in your inbox, please check your spam folder.



Contact Support

6. Click

**LRMDS** Learning Resource Management and Development System

Dear **Ray Lance Ranara**,

You have registered to LRMDS Portal using the email address, [raylance.ranara@gmail.com](mailto:raylance.ranara@gmail.com).

You are one step away to completing your registration!

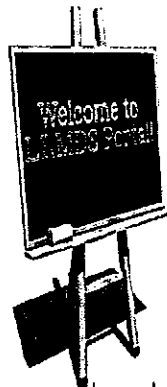
Please click on the button below to verify your email address:

**Activate Your Account**

If nothing happens, copy and paste this entire URL into your browser:

[http://lrmds.deped.gov.ph/register/confirm/258\\_w1G34P\\_CVYHUVxcAagUEE6n\\_dL4z27PxCpZU](http://lrmds.deped.gov.ph/register/confirm/258_w1G34P_CVYHUVxcAagUEE6n_dL4z27PxCpZU)

7.



Congratulations! Your account is now activated.

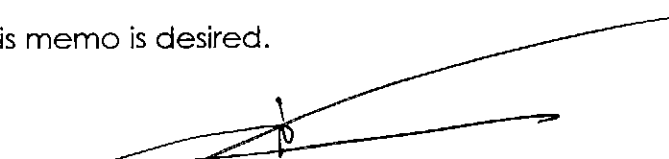
You can now access quality learning and teaching resources based on your account permission.



Contact Support

4. If you encounter technical problem upon registration, check your internet connection or you may ask assistance to the LRMDS Project Development Officer II, Antionette D. Sacyang via email ([antionette.sacyang@deped.gov.ph](mailto:antionette.sacyang@deped.gov.ph)) or call the Office of the SDS ((074) 422-6570).

5. Wide dissemination and compliance of this memo is desired.

  
**FEDERICO P. MARTIN, Ed. D., CESO VI**  
 Schools Division Superintendent